UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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**18 Gladstone Road**

**Chester**

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Dear Member,

You are summoned to the Meeting of Upton by Chester & District Parish Council to be held at 7.00pm on Monday 24 February 2020 at Upton Pavilion, Wealstone Lane, Upton, Chester.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend and there will be an 'Open Forum' for 10 minutes at the beginning of the meeting to raise any issues with the Parish Council.

17.02.20. Signed: **Suzi Bull** Clerk and Proper Officer

### AGENDA – Pt 1

**1. OPEN FORUM.**

Members of the public will be invited to comment on any items on the agenda before business commences.

(New business should be brought to the attention of the clerk one week prior to the next meeting).

**2. APOLOGIES FOR ABSENCE.**

To receive apologies for absence as reported to the Clerk and approve reasons as necessary.

**3. DECLARATIONS OF INTEREST.**

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

**4. COMMUNITY SAFETY.**

To welcome members of the local community police team to the meeting to deliver a report on community safety.

**5. FLOODING AT CHEMISTRY PITS.**

To receive information regarding surface water from Chemistry Pits running onto neighbouring property. **Enc**

**6. LLOYDS BANK CLOSURE.**

To consider information regarding the closure of Lloyds Bank in Weston Grove.

**7. HIGHWAYS.**

To welcome an officer from CW&C Council to discuss highways issues that affect Upton-by-Chester.

**8. MINUTES.**

To confirm as a true record the Minutes of the meeting held on Monday 20 January 2020. **Enc**

**9. CLERK’S REPORT.**

To receive and note a report from the Clerk on action taken on resolutions made at the last meeting. **Enc**

**10. COMMITTEE MINUTES.**

To receive the Minutes of the committees held since the last meeting, to receive information and consider recommendations:

QE II Sub-Committee 27 February. **Enc**

* Tennis Court refurbishment.

NDP Steering Group 27 January. **Enc**

Communications Committee 10 February. **Enc**

* Distribution of annual zoo ticket.

**11. BOROUGH COUNCILLORS’ REPORTS.**

To receive information from Upton Borough Councillors on matters which affect Upton. **To follow**

**12. NEIGHBOURHOOD DEVELOPMENT PLAN.**

Standing item to receive an update on the progress of the NDP.

**13. FINANCE AND ACCOUNTS REPORTS**.

* To approve the payment of salaries and expenses.
* To approve the payment of invoices for goods and services rendered.
* To note receipts and details of current balances.
* To receive financial reports. **Enc**

**14. ANNUAL ASSEMBLY.**

To agree the date, time and content of the Annual Assembly.

**15. PARTICIPATION IN VE DAY AND VJ DAY COMMEMORATION.**

To discuss the Parish Council’s participation in the commemoration of VE Day in May and VJ Day in August. **Enc**

**16. NEWSLETTER.**

To receive and approve the draft newsletter. **To follow**

**17. DATE OF THE NEXT MEETING.**

To confirm that the date and time of the next meeting will be 6 April, 2020.