UPTON BY CHESTER AND DISTRICT

 PARISH COUNCIL

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Minutes of the Meeting of Upton by Chester and District Parish Council Finance Committee held on 02 November 2020, 7.45pm, via Cisco Webex.

**Present: Cllr A Bennion, Cllr T Egerton-Parry (Chairman), Cllr J Evans,**

**Cllr P Greenhalgh, Cllr J Houlbrook and Cllr N Poulton.**

**In attendance: Ms S Bull (Clerk and Proper Officer).**

**1. APOLOGIES FOR ABSENCE.**

No apologies for absence were received. All present.

**2. DECLARATIONS OF INTEREST.**

No declarations of interest were made.

**3. MINUTES.**

**Resolved: The Minutes of the meeting held on 5 October 2020 were approved. Proposed by Cllr Greenhalgh, seconded by Cllr Houlbrook.**

**4. CLERK’S REPORT.**

**Resolved: The Clerk’s Report was received and noted.**

**5. BUDGET MONITORING.**

**Resolved: the new format budget monitoring report was received and noted; it will be provided to this committee monthly.**

**The £500 Christmas budget will be used to provide additional Christmas trees, with lights in the community.**

**6. BUDGET 2021/22.**

**Resolved: The draft budget was received and noted and will be presented to the Full Parish Council at the next meeting.**

**The clerk will request that the parish tax base information is made available at the earliest opportunity.**

**5. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: that where possible Finance Committee meetings will take place on the second Monday of the month.**

**The date and time of the next meeting will be on Monday 14 December at 7.30pm.**