UPTON BY CHESTER AND DISTRICT

 PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council’s Finance Committee, held on Monday 15 July 2019, 7.00pm, at Upton Pavilion, Upton, Chester.

Present: Cllr Bennion, Cllr T Egerton-Parry, Cllr Evans, Cllr Houlbrook and Cllr Poulton.

In attendance: Suzi Pollard (Clerk), James Gorniak (work experience).

**1. ELECT A CHAIRMAN.**

A nomination was received for Cllr Egerton-Parry proposed by Cllr Evans, seconded by Cllr Bennion.

**Resolved: that Cllr Egerton-Parry will be Chair of the Finance Committee for the year ahead.**

**2. ELECT A VICE CHAIRMAN.**

A nomination was received for Cllr Bennion, proposed by Cllr Poulton, seconded by Cllr Evans.

**Resolved: that Cllr Bennion will be Vice Chair of the Finance Committee for the year ahead.**

**3. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr Houlbrook.

Cllr Greenhalgh was absent from the meeting without apology.

**Resolved: noted.**

**4. DECLARATIONS OF INTEREST.**

No declarations of interest were made.

**5. MINUTES.**

**Resolved: the Minutes of the meeting held on 4 March 2019 were confirmed as a correct record and signed by the only member of the Parish Council.**

**6. INTERNAL AUDIT REPORT.**

Recommendations made in the internal audit report were reviewed.

**Resolved: that the clerk will check the current online banking system to see if additional authorisation of electronic payments may be applied.**

No further action is required.

**7. ANNUAL ACCOUNTS SUMMARY.**

**Resolved: no further action required; the Annual Accounts Summary will be included in the Annual Report and be published.**

**8. PAVILION AND SPORTING FACILITIES – CHARGES.**

**Resolved: a meeting will be arranged with Upton Juniors Football Club to discuss a request for a reduction in annual fees, also, payment of annual fees and to review the hire agreement details.**

**Marketing of the pavilion facilities will be referred to the General Purposes Committee; this will include consideration of a Bowling Green open day.**

**A comparison of bowling charges at nearby facilities will be actioned.**

**9. INSURANCE.**

**Resolved: the annual insurance will be renewed as per the recommendation provided by Came and Company (insurance broker) as follows:**

**Inspire (Axa) – Long Term Agreement (three years) with no increase within the term.**

**Cost £2,045.62**

**10. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: the date and time of the next meeting will be on Monday 9 September 2019, at 7.00pm.**