UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council’s Finance Committee, held on Monday 24th July 2017, 6.30pm, at Upton Pavilion, Upton, Chester.

Present: Cllr Bennion (Chairman), Cllr Eardley, Cllr Evans, Cllr Houlbrook, Cllr Lee,

Cllr McNae, Cllr Paddock, Cllr Samuel, Cllr Vaughan and Cllr Walmsley.

In the absence of the clerk, Cllr Walmsley took the Minutes of this meeting.

1. **ELECTION OF CHAIRMAN**

           Cllr Bennion was nominated for Chairman. Proposed by Cllr Walmsley, seconded by Cllr Vaughan.

           No further nominations were received.

**RESOLVED: that Cllr Bennion be Chairman of the Finance Committee for the ensuing year.**

**2.  ELECTION OF VICE-CHAIRMAN**

          Cllr Paddock was nominated for Vice-Chairman. Proposed by Cllr Eardley, seconded by Cllr McNae

          No further nominations were received.

**RESOVED: that Cllr Paddock be Vice-Chairman of the Finance Committee for the ensuing year.**

**3. APOLOGIES FOR ABSENCE**

         Apologies for absence were received from Cllr S Lloyd.

**Resolved: noted.**

**4. DECLARATIOINS OF INTEREST**

         No declarations of interest were declared.

**5. MINUTES OF LAST MEETING**

**RESOLVED: that subject to the deletion of Cllr M Lloyd as a member in attendance, the Minutes of the meeting held on 27th March 2017 were approved as a correct record and signed by the Chairman. Proposed by Cllr Evans, seconded by Cllr Houlbrook.**

**6. CLERK'S REPORT**

**RESOLVED: that the actions taken by the Clerk on the resolutions agreed at the last meeting were noted. Special note was taken that Morrison's Supermarket (Upton) had very kindly donated a number of bedding plants now planted adjacent to the bowling green. It was further noted that local resident John Hughes had kindly volunteered to work on further planting on the bowling green surrounds.**

**7. SPECIAL PROJECTS**

**RESOLVED: that due to the absence of the Clerk, this item (with particular reference to the balance of ring-fenced funds) be deferred until the next meeting; in the meantime the information will be circulated to members of this committee.**

**8. SPONSORSHIP**

Members received and noted the paper prepared by Cllr Bennion recommending a protocol to be adopted when requests were received from outside bodies to sponsor Parish Council events or facilities. A number of minor changes to the paper were suggested.

**RESOLVED: that Cllr Bennion re-distribute the paper to Finance Committee for further comments before submitting to full Parish Council for endorsement and inclusion on the Parish Council website.**

**9. GRANT FUNDING APPLICATIONS**

Members noted that the Grant Application Sub-Committee established 18 months ago had yet to meet. In noting that the priority for grant funding lay with the replacement of obsolete and damaged playground equipment, it was RESOLVED that the Grant Application Sub-Committee be merged with the recently established Playground Equipment Working Party and that its members should meet immediately after the summer break (i.e. the first week of September 2017).

**10. PAVILION/BOWLING GREEN WATER SUPPLY**

It was noted that the earlier problem identified whereby the Parish Council was erroneously  being billed by two separate water supply companies had been resolved with the Parish Council receiving a rebate of £1,800. Dee Valley Water was now the sole supplier to the Parish Council.

**11. HIRE COSTS TO LOCAL SCHOOLS**

In noting that a number of local schools were now using Parish Council facilities (QEII playing fields and the tennis courts).

**RESOLVED: that a small working group consisting of Cllrs Bennion, Paddock and McNae be established to agree an appropriate schools charging policy to be applied with effect from 1st January 2018.**

**12. DATE AND TIME OF NEXT MEETING**

**RESOLVED: that the date and time of the next meeting be Monday, 16th October 2017 commencing at 7.00 pm.**