UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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**18 Gladstone Road**

**Chester**

**CH1 4BY**

**07584415343**

**Email:** [**clerk@uptonbychester.org.uk**](mailto:clerk@uptonbychester.org.uk)



Minutes of the meeting of Upton by Chester and District Parish Council’s QE II Playing Field Sub-Committee, held on Monday 28 May 2019, 6.30pm, at Upton Pavilion, Upton, Chester.

Present: Cllr Bennion (Chairman), Cllr Evans, Cllr Hulmes and Cllr Houlbrook.

In attendance: Suzi Pollard (Clerk).

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr Houlbrook.

Resolved: noted

**2. DECLARATIONS OF INTEREST.**

No declarations were made.

**3. MINUTES**.

**Resolved: the Minutes of the meeting held on 29th May 2019 were confirmed as a correct record and signed by the Chairman.**

**Proposed by Cllr Bennion, seconded by Cllr Evans.**

**4. PLAYGROUND.**

The Chairman reported that final playground equipment list has been submitted to the project manager; plans and consultation material will be produced.

**5. PLAYING FIELD.**

A site meeting with the Parish Council grounds maintenance contractor and a property developer, to discuss the best approach to planning, costing and funding elements of the QE II project has taken place.

The Chairman reported.

**Resolved: a recommendation will be made to the Parish Council, to consider some professional guidance and services in planning, costing and funding the multi-use circuit and playground refurbishment.**

**6. NEXT STEPS / ACTIONS.**

**Resolved: size A2 posters and consultation information for the playground refurbishment proposal will be requested from the project manager.**

**7. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: the date and time of the next meeting will be on Monday 29 July at 6.30pm.**