UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council’s QE II Playing Field Sub-Committee, held on Monday 29 October 2018, 6.30pm, at Upton Pavilion, Upton, Chester.

Present: Cllr Bennion (Chairman), Cllr Evans and Cllr Houlbrook.

In attendance: Darren Flaherty and Suzi Pollard (Clerk).

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence were received from Cllr Lee, Cllr Vaughan and Cllr Walmsley.

**Resolved: noted.**

**2. DECLARATIONS OF INTEREST.**

No declarations of interest were made.

**3. MINUTES**.

**Resolved: the Minutes of the meeting held on 24th September 2018 were confirmed as a correct record and signed by the Chairman.**

**Proposed by Cllr Houlbrook, seconded by Cllr Evans.**

**4. FINANCE.**

Resolved: the clerk will liaise with the Councillors involved in bid writing (absent from this meeting) to arrange a date.

**5. FIVE YEAR IMPROVEMENT PROGRAMME.**

Arrange meeting with AB, JE and Tracey Palmer (Drs practice manager) 1st thing or lunch time.

AB to contact Laura Myles (Big Lottery Fund)

Email 5 Year Improvement Programme to AD

JH to contact Anna Jackson

AB to contact Scouts and Guides and the Dale Camp – (consultation)

Clerk to contact AD for quotes to claim the section 106 fund.

Massey and Harris – meeting taken place. Update from AD, invite to next meeting

JH to contact the Dementia Society

**6. NEXT STEPS / ACTIONS.**

To consider and agree the next stages for the QEII project, to agree actions and confirm which member of the committee will be responsible.

**7. DATE AND TIME OF THE NEXT MEETING.**

Resolved: the date and time of the next meeting will be on Monday 19th November at 6.30pm.