UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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Minutes of the Playground Sub-Committee Meeting held 18 September 2017 at 7 pm in Upton Pavilion, Wealstone Lane, Upton.

Present: Cllr Bennion, Cllr Evans, Cllr Houlbrook, Cllr Vaughan and

Cllr Walmsley.

In attendance: Darren Flaherty and Suzi Pollard (clerk).

**1. ELECT A CHAIRMAN.**

Cllr A Bennion was nominated by Cllr Houlbrook and seconded by Cllr Evans; no further nominations were received.

**Resolved: that Cllr Bennion will be the Chairman of the sub-committee until after the next Parish Council Annual Meeting.**

Cllr Evans was nominated for Vice Chairman by Cllr Bennion, seconded by Cllr Houlbrook; no further nominations were received.

**Resolved: that Cllr Evans will be the Vice Chairman of the sub-committee until after the next Parish Council Annual Meeting.**

**2. THE ROLE OF THE SUB-COMMITTEE.**

Resolved: that the role of the QE II Playing Field Sub-Committee

(a sub-committee of the General Purposes Committee), is identified as follows, a recommendation for approval by the Parish Council will be submitted to the next PC meeting:

* To carry out a baseline assessment of existing playground equipment, tennis courts and bowling green.
* To create a ‘wish list’ for new equipment and sporting/leisure provision.
* To review use of all space indoors and outside, to consider visioning for the future.
* To seek quotations for equipment and installation.
* To identify grant funding sources.
* To complete grant funding applications.
* To report back to the full Parish Council and seek approval for any expenditure over and above that contained within the approved budget.
* Meet a minimum of twice a year – other business to be conducted by email.

**3. ACTION LIST.**

**Resolved: that all members of the sub-committee will email Cllr Bennion and/or the clerk the ideal ‘wish list’ of play equipment and facilities.**

**Items identified so far includes**:

* Playing Field perimeter cycle circuit.
* New tennis court fencing.
* M.U.G.A. revamp.
* Flood lights – tennis courts and bowling green.
* Replacement bowling green surface.
* Additional litter bins.
* Football pitch drainage improvements.
* New children’s playground equipment.
* Better use of the orchard area – possibly with the use of removable lightweight matting and an overhead sail.
* Pedestrian access to the playing field.

**The clerk will amend the feedback form on the next newsletter to more specifically invite comments on playing field and play facilities improvement suggestions.**

**The clerk will request a storm drain plan from Welsh Water.**

**The tasks identified in the above ‘wish list’ will be delegated as follows:**

**Cycle path / gym equip/revamp M.U.G.A. – Cllr Bennion.**

**Grant applications (contact Cheshire Community Action/Cheshire View, ChALC) – Cllr Vaughan, the clerk and Darren Flaherty.**

**Quotations – the clerk and Darren Flaherty.**

**Children’s play area – Cllr Evans and Cllr Houlbrook.**

**Existing facilities research – Cllr Walmsley.**

**4. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: that the date and time of the next meeting will be on November 13th at 7.00pm.**