UPTON BY CHESTER AND DISTRICT



PARISH COUNCIL

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Minutes of the meeting of Upton by Chester and District Parish Council’s QE II Playing Field Sub-Committee, held on Monday 20 January 2020, 6.30pm, at Upton Pavilion, Upton, Chester.

Present: Cllr Evans, Cllr Houlbrook, Cllr Hulmes and Cllr Poulton.

In attendance: Suzi Bull (Clerk).

**1. APPOINT A CHAIRMAN.**

A nomination was received for Cllr J Houlbrook. Proposed by Cllr Poulton, seconded by Cllr Hulmes.

No further nominations were received.

**Resolved: Cllr Houlbrook will be Chairman of the QE II Sub-Committee until May 2020.**

**2. APOLOGIES FOR ABSENCE.**

Cllr Bennion was absent as approved in Minute no:134.19.

**Resolved: noted.**

**3. DECLARATIONS OF INTEREST.**

No declarations of interest were made.

**4. MINUTES**.

**Resolved: The Minutes of the meeting held on 16th December 2019 were confirmed as a correct record and signed by the Chairman.**

**The committee gave thanks to Cllr Hulmes for organising the tree planting on the playing field.**

**5. REVIEW OF FIVE-YEAR PROJECT PLAN.**

Members of the committee reviewed the original Five-Year Project Plan.

**Resolved: The following action was agreed:**

* **Playground Project Manager Alan Dymond will be invited to attend a meeting to give advice on the most appropriate order of the work to be done and provide precise costings.**
* **The Clerk will start to source and process grant applications.**
* **The Clerk will contact other Parish Councils to seek advice on the installation, maintenance and suitability of a zip wire.**

**6. DATE AND TIME OF THE NEXT MEETING.**

**Resolved: The date and time of the next meeting will be on 10th February 2020 at 5.00pm.**