



UPTON BY CHESTER AND DISTRICT PARISH COUNCIL

Upton Pavilion
Wealstone Lane
Upton
Chester
CH2 1HD

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Dear Member,

You are summoned to the Meeting of the Finance Committee to be held at 6.30 pm on Monday 8th July 2024 at Upton Pavilion, Wealstone Lane, Upton, Chester, CH2 1HD.

The business to be transacted at the meeting is detailed on the agenda below. Please note that Standing Orders will apply at this meeting. Members of the press and public are entitled to attend.

Signed *S.J.Stanley* Chair of the Parish Council 28.06.24

AGENDA

1. APOLOGIES FOR ABSENCE.

To receive and note apologies for absence as reported to the Chair of the Parish Council

2. NOMINATION AND ELECTION OF CHAIR

Members of the committee will propose and vote on a Chair of this committee for the 2024-25 Council year

3. DECLARATIONS OF INTEREST.

Members are invited to declare any interests they may have in items on this agenda as per the Code of Conduct.

4. MINUTES.

For the Committee to approve and the Chair to sign the Minutes of the meeting held on Monday 13th May 2024 **Enc**

5. REPORT FROM THE RESPONSIBLE FINANCIAL OFFICER (RFO)

- To receive a report on the actions taken on resolutions of the last meeting, updates on current matters and supporting information for this agenda **Enc**

- To agree further action as necessary

6. ACCOUNTS REPORT.

- To receive a Receipts and Payments report for April **Enc**
- To receive a Budget Variance report year to date **Enc**
- To receive a Treasury Management report **Enc**
- To agree action as appropriate

7. CURRENT SITUATION OF THE FINANCIAL MANAGEMENT AND CONTROL

- To review the current situation, staffing and organisation of the Financial Management and Control activities of the Council
- • To agree action/s as appropriate

8. DATE AND TIME OF THE NEXT MEETING.

- To set the date and time of the next meeting